

Advisory Teaching Service

BASES

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We can produce this document in Braille, large print, on audio tape and in other languages. If you would like a copy in one of these formats, please call 01452 426955.

Revised January 2019

Supporting Children & Young People with Physical disabilities

Audit for settings



Advisory Teaching Service

PD Team



Quality Assured 2018



Gloucestershire
COUNTY COUNCIL

Notes to complete the form - Please personalise the form to fit your particular setting; the following examples provide guidance for each section.

Physical environment:

- Level/ramped access
- Grab rails
- Clearly marked step edges
- Accessible toilets/hygiene suites
- Signage, e.g. push/pull marked on doors
- Lighting & window coverings
- Lifts - do the doors close slowly enough?
- Seating plans that allow easy access in/out of room
- Room to manoeuvre around rooms
- Door widths & thresholds
- Floor surfaces (inside & out)
- Automatic doors

Equipment & resources:

- Subject specific equipment, e.g. Food Tech, PE
- Software & hardware adaptations to ICT, e.g. keyboard, mouse
- Alternative ways to record work, including ICT, e.g. using camera
- 'Sportsability' clubs
- Seating & other postural support
- Lockers
- Moving & handling equipment

Policies & practice:

- Extra time, e.g. to move between rooms, other areas of the school between lessons, before lunch & to manage personal/healthcare needs
- Downstairs timetabling
- Risk assessment including Personal Emergency Evacuation Plans in case of fire, Moving & Handling plans, Healthcare plans, Personal Care Plans
- Variations to school uniform
- Access to fastest/most direct route even if through 'staff only' areas
- Exam access arrangements
- Pass for toilet, Time out, etc, in middle of lessons
- Identified parking space for parents/carers at beginning & end of school day
- Appropriate insurance

Human resources:

Are there training/awareness sessions for ALL relevant staff?

- Teaching/learning assistants, midday supervisors
- Prefects, mentors, playground buddies, etc
- Volunteers
- Outside agencies from Education, Health & Social Care

Created by the Advisory Teaching Service: Specialist Team for Physical disabilities and attendees at the County-wide Local Area Networking Groups in Autumn 2015.

Supporting Children & Young People with Physical disabilities

Name of school/ setting:			Date:		Review date:	
Completed by:	Student	Class teacher/tutor	Key worker, e.g. TA	SENCo	Senior Manager	Other

	What is in place already & working well	Issues to be considered & changes to be made	Person responsible & timescale for completion
Physical environment			
Policies & practice			
Equipment & resources			
Human resources			