

## Guidance for Transition from Nursery to School

Please ensure that during the transition period/transition meeting, with a school receiving a child from your Nursery, the following points are shared/discussed with them and parents. This is an advice sheet and there may be extra information that may also need to be added, that is child specific.

- What are the child's strengths, areas of interest?
- What are the child's areas of needs?
- What strategies have been put in place that have been successful and supported the child well?
- Which have been less successful?

**To support a successful transition consider implementing the following during the transition process (before and on entry to school):**

- School photo transition book - include photos of key areas in school e.g. coat peg, classroom areas, toilet, play area, and significant people e.g. teacher, teaching assistants.
- Extra visits to the school/classroom environments
- Staggered school entry times i.e. arriving before/after the busy periods.
- Consideration re hours of attendance-review frequently with parents and build gradually if required.
- Meet and greet by an identified adult/older pupil on entry to school each day.
- Use of visual or auditory cues/visual symbols.
- Close home/school liaison/use of home-school diary.
- Is staff training required?
- If yes what training is required?

**In addition:**

- **Physical needs**

Check that an access visit to the new school has taken place. Make a list of all equipment which needs to be transferred to the new school. Pass on the list of professionals involved with the child to the receiving school (with parental permission).

- **Sensory needs**

Consider the arrangements in place for times/areas of high sensory stimuli e.g. playground/dinner hall/eating/fire bells/resources

- **Health and safety**

Share information so that the following can be put in to place by the receiving school if it is identified as a requirement.

- Is a toileting plan required?
- Is a health care plan required?
- Does the Manual Handling Plan need updating?

Inform Health Professionals who will be responsible for working with school to identify needs/write plans and provide any appropriate training.

**It should be identified whether this is required before the child enters school.**

- Is the child unaware of boundaries/safety?
- Do they climb?

School to check; school boundary security, exit doors in school and apply any modifications.

Risk assessments to be in place for any identified risks.

Ensure arrangements and risk assessments are in place to support offsite activities/outdoor activities/unusual events e.g. fire bell

- Is the child a risk to themselves/others?

Ensure Risk assessments are in place. Share identified triggers with school, and strategies to support the child.

- Has a quiet/calm area worked?

Share details with school, so that this can be put in to place.

**Finally:**

- With Parental permission, send Nursery records to the receiving school.
- Inform the receiving School of the professionals involved with the child (all of whom should be invited to the Transition meeting).
- Inform School if Statutory Assessment is in process.