

Swimming checklist

This checklist is to be used to support the Educational Risk Assessment.

Pupil name:

Date of swimming lessons:

Pool to be used:

Tel. Number of pool:

Contact name at Pool:

	Comments/notes
Is your class walking to swimming pool? If so, how will your pupil travel to the swimming pool? e.g. walk, self propel wheelchair, teaching assistant push them in their wheelchair etc.	
If travelling by coach, can your pupil get on/off the coach? If your pupil cannot, what measures are you taking? e.g. ordering a tail-lift coach, asking parents to drive, etc.	
Does your pupil need a car seat or booster seat?	
How will your pupil move from the coach to the swimming pool building? Walk? Use a k-walker? Wheelchair?	
Does your pupil need a 1-1 assistant to get changed?	
Does your pupil need a 1-1 assistant in the water?	
Does your pupil need any specialised swimming aids?	
Have you arranged for the 1-1 assistant to be in addition to the normal ratio for pupils/teachers/teaching assistants?	
Where will your pupil and teaching assistant get changed?	
Who will supervise the pupil when the teaching assistant gets	

Swimming checklist

changed?	
How will your pupil travel from the changing room to the pool side? Wheelchair? Shower chair? Walk? Please note, the wheelchair belt is not allowed to be used when on poolside.	
If they are going to walk, what is the likelihood of slipping?	
Can your pupil enter the water independently?	
Can your pupil get out of the pool independently? If not, does the swimming pool have a hoist?	
Does your pupil get very cold easily? If so, do they need to get out of the pool a little earlier?	
Does your pupil need an extra towel?	
Does your pupil need extra time to get dressed? If so, do they need to get out of the pool a little earlier?	
Have you informed the swimming pool of the need of an additional disabled/family changing room? Shower chair? Hoist? Etc.	
Should the pool staff have to carry out an evacuation procedure during the lesson, what do you need to do to ensure the safety of your pupil and that they are able to cope with the situation.	
Have you informed the swimming teacher/lifeguard of any special considerations e.g. brittle bones, epilepsy, unable to kick legs but good arm strength etc.	
If epileptic, do all staff know the correct procedure should your pupil have a seizure?	
Please remember the swimming teacher is responsible for including your pupil in the lesson activities. The 1-1 teaching assistant is there to support the pupil carry out these activities.	